

**BOARD OF TRUSTEES
FREDERICK COMMUNITY COLLEGE**

**July 14, 2026
Special Meeting**

The Board of Trustees of Frederick Community College held a **special meeting** on Tuesday, July 14, 2026. A physical location for public comment was provided in the Chris T. Matthews Board Room (A201). Participating virtually were: Trustees Dr. William Reid, Chair; Jan H. Gardner; Theodore Luck; and Tracey McPherson. Trustees Dr. Carmen R. Hernandez, Carolyn Kimberlin, and Stephen G. Slater were unable to participate. Also participating virtually were President Dr. Annesa Payne Cheek, Secretary/Treasurer of the Board; and Adam Konstas, PK Law, College legal counsel.

CALL TO ORDER

Board Chair Reid called the meeting to order at 3:30 p.m.

PUBLIC COMMENT

There were no comments.

REQUIRED APPROVALS AGENDA

These items were postponed from the June 10, 2026 meeting and revised to include additional information requested by the Trustees.

On a motion made by Trustee Luck, the Board approved the following items 4-0-3, as presented, with Trustees Hernandez, Kimberlin, and Slater absent:

- Award to Hanbury for Architectural/Engineering Services for the Innovation & Technology Center Catocin Hall Addition/Renovation

- Award to Barton Malow for Construction Manager at Risk Services with Guaranteed Maximum Price for the Innovation & Technology Center Catoctin Hall Addition/Renovation

ACTION ITEM

Approval of Short-Term Lease with I-270 TIC, LLC for Biotech Boot Camp

Laboratory Space – President Cheek presented the recommendation for a short-term lease from August 31 through September 30, 2026 to allow the Biotech Boot Camp to continue while the Catoctin Hall laboratories are under renovation.

On a motion made by Trustee Gardner, the Board approved the lease with I-270 TIC, LLC 4-0-3, as presented, with Trustees Hernandez, Kimberlin, and Slater absent.

ADJOURNMENT

The meeting adjourned at 3:33 p.m.

Dr. Annesa Payne Cheek
Secretary/Treasurer

Prepared by Kari Melvin
Office of the President
Frederick Community College